

# Pupil Acceptable Use of Technology Policy Agreement (including Remote Learning)-The Skylark Federation

## Early Years and Key Stage 1

### The Agreement

This Agreement is intended to help our younger pupils understand:

- How to stay safe while using the internet and other digital technologies for educational, personal, and recreational use.
- That they must use school systems in a responsible way, to ensure that there is no risk to their own safety or to the safety and security of the systems and other users.

This is how we stay safe when **we use computers at school and at home:**

- I will ask an adult if I want to use the computers / devices and will only use them when they are with me,
- I will only use activities that an adult has told or allowed me to use,
- I will keep information about me safe,
- I will not share my password,
- I will be kind to others online when I am sending messages,
- I will ask for help from an adult if I am not sure what to do or if I think I have made a mistake,
- I will tell an adult if I see something that upsets me on the screen or if I am worried,
- I know that if I break these rules, I might not be allowed to use the computers / devices.

**When I am learning from home:**

- I will ask an adult if I want to use a computer or device,
- If I am in a 'live lesson' with my teacher an adult will be close by me,
- I will make sure that I use my computer or device in a sensible place (not in my bedroom),
- I will only do activities online that a teacher or suitable adult has told me or allowed me to use,
- I will ask for help from an adult if I am not sure what to do or if I think I have made a mistake,
- I will tell a teacher or adult if I see something that upsets me on the screen.